

TIME SHEET

WEEK OF: NOVEMBER 30 — DECEMBER 6, 2020

Reid Stanek
402-2308 Centre Street NE
Calgary, Alberta
(403) 829 6062
rstanek@utopiainc.com

REID STANEK	PROJECT MANAGER
	UTOPIA DATA INC.
	CDAT FIELD DATA COLLECTION PROJECT

DATE	TOTAL HOURS	DESCRIPTION
November 30	6	Field crew dispatch - CS02, CSN4, FDC support, troubleshooting, weekly status call, budget discussions, FDC 4 meeting
December 1	5	Field crew dispatch - CS02, CSN5, planner scheduler meeting, field crew recall – COVID19 concerns, Enbridge meeting COVID19/ budget reporting
December 2	6	Field crew dispatch - CSN5, FDC 4 roll out, FDC 5 onboarding, cost report/ meeting, FDC meeting/ update/ data dump, project extension forecast
December 3	8	Field crew dispatch - CSN5, client invoicing, COVID19 precautionary planning, weekly status report, cost updates, finalize cost projections, status meeting
December 4	6	Field crew dispatch - CSN5, data prep (CS03), FDC support/ dispatch initiation FDC2 (COVID19 measures) client invoicing/ QC
Weekly Totals	31	

CONTRACTOR: REID STANEK	
ENBRIDGE REPRESENTATIVE: GREG FILZEK	

